

B.B.A. Semester - 1 (CBCS) Examination
Oct/Nov-2023 (Syllabus Year - 2016)
OFFICE AUTOMATION (CORE)

Time: 01:30 Hours**Marks: 35****Instructions:**

1. All questions are compulsory.
 2. Figures to the right indicate marks.
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Que.1 Write answer of the following questions. (15)

1. Describe block diagram of computer.
2. Describe generation of computer.
3. Discuss DVD

OR

Que.1 Write answer of the following questions.

1. Describe characteristics of computer.
2. Describe types of digital computer.
3. Describe CD.

Que.2 Write answer of the following questions. (10)

1. Describe key board in detail.
2. Describe LCD monitor.

OR

Que.2 Write answer of the following questions.

1. Describe scanner and touch screen.
2. Describe types of impact printer.

Que.3 Write answer of the following questions. (10)

1. Explain IP addressing of internet.
2. Explain dialup and lease line connection.

OR

Que.3 Write answer of the following questions.

1. Explain internet services.
2. Explain WWW, Web, browser, FTP, E-Mail.
